



QUICK GUIDE TO EMPLOYMENT IN THE D.C. AREA

In order to make your employment transition a smooth one, we provide the following checklist for your return to the Washington metropolitan area job market.

Targeting the Market

- Start searching for job opportunities before you leave post.
- Visit the Family Member Employment area of the FLO website for a variety of employment information, links, publications and resources: www.state.gov/m/dghr/flo/c1959.htm.
- If affiliated with the State Department, make an appointment with the **Career Development Resource Center (CDRC)** to update your resume: CDRC@state.gov. If affiliated with USAID, contact their **Career Development Resource Services (CDRS)**: CDRS@usaid.gov.

Subscribe to The Network

- The Network is a Yahoo Group Listserv designed to connect family members with potential employers in the DC area. For more information, email us at: FLONetwork@state.gov.
- **FLO's Job Seekers Network Group Workshops** keep you informed of new job search information, and connect you with colleagues who are also looking for work. Look for announcements on The Network.

Learn about Non-Competitive Eligibility

- If you are currently working in a U.S. Mission and are interested in employment with the federal government, noncompetitive hiring status can boost your prospects for employment.
- **Hand carry** copies of your most recent personnel actions (1st and last SF-50s) and EPR (Employee Performance Report-JF-57) and other important employment paperwork with you when returning to the United States.
- For further information on non-competitive eligibility visit www.state.gov/m/dghr/flo/c21651.htm.

Explore Training and Distance Learning Opportunities

- **The Foreign Service Institute (FSI)** provides training and distance learning courses in a broad range of courses that are available to eligible family members with agency approval. For more information, visit FSI's training website at: <http://fsitraining.state.gov/>. FSI's Transition Center also offers many courses for those returning to the Washington, D.C. area. Visit the FSI Transition Center website: www.state.gov/m/fsi/tc/fslstraining/searchbymonth.

Still have questions? Contact the Family Liaison Office Employment Team at FLOAskEmployment@state.gov.

Last, but not least, please share your experiences and give us your feedback. Send us an email at FLOAskEmployment@state.gov so we can give other family members the benefit of your insight.